



City of Westminster

Committee Agenda

Title:

Audit and Performance Committee

Meeting Date:

Wednesday 14th November, 2018

Time:

6.30 pm

Venue:

Room 3.6/3.7, 3rd Floor, 5 Strand, London, WC2 5HR

Members:

Councillors:

Ian Rowley (Chairman)
Robert Rigby
Paul Swaddle
David Boothroyd



Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda

Admission to the public gallery is by ticket, issued from the ground floor reception from 6.00pm. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Reuben Segal, Head of Committee and Governance Services.

**Tel: 020 7641 3160 Email: rsegal@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Law in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any personal or prejudicial interests in matters on this agenda.

3. MINUTES

To approve the minutes of the previous meeting.

(Pages 5 - 14)

4. PROGRESS AND UPDATE ON 2018 - 2019 AUDIT

Report of Grant Thornton

(Pages 15 - 26)

5. ANNUAL CORPORATE COMPLAINTS 2017 - 2018

Report of the Complaints and Customer manager

(Pages 27 - 84)

6. FINANCE PERIOD 6 MONITORING REPORT

Report of the Assistant City Treasurer

(Pages 85 - 100)

7. INTERNAL AUDIT 2018-2019 PROGRESS REPORT (SEPTEMBER TO OCTOBER 2018)

Report of the Shared Services Director for Audit, Fraud, Risk and Insurance

(Pages 101 - 110)

8. COUNTER FRAUD 2018-2019 HALF YEAR MONITORING REPORT

Report of the Shared Services Director for Audit, Fraud, Risk and Insurance

(Pages 111 - 124)

9. COUNTER FRAUD POLICY REVIEW	(Pages 125 - 156)
Report of the shared services director for Audit, Fraud, Risk and Insurance	
10. UPDATE ON BI-BOROUGH ARRANGEMENTS	(Pages 157 - 170)
Report of the Bi-Borough Executive Director of Children's Services and Bi-Borough Executive Director of Adults Social Care	
11. UPDATE ON HAMPSHIRE COUNTY COUNCIL PARTNERSHIP AND BT MANAGED SERVICES EXIT	(Pages 171 - 186)
Report of the Assistant City Treasurer	
12. WORK PROGRAMME AND ACTION TRACKER	(Pages 187 - 204)

Stuart Love
Chief Executive
6 November 2018